

**DOUGLASS TOWNSHIP – BERKS COUNTY**  
**BOARD OF SUPERVISORS**  
*February 3, 2004*

---

**CALL TO ORDER**

The regular meeting of the Douglass Township, Berks County Board of Supervisors, held at the Township Bldg., was called to order at 7:10 PM. Present were Grant Yergey, Jeanne Trivellini and Dorothy Pulcher. Also present were ten interested citizens including two members of the press.

**MINUTES OF JANUARY 5, 2004**

Miss Trivellini noted that in the Reorganization meeting minutes it should specify that Jacob Yorgey and Charles Miller may accumulate sick days to a maximum of 80 days.

A motion was made by Mr. Yergey, seconded by Mrs. Pulcher, to approve the 1/5/04 Reorganization Meeting minutes as written with the above amendment. All in favor.

A motion was made by Mr. Yergey, seconded by Mrs. Pulcher, to approve the 1/5/04 meeting minutes as written. All in favor.

**CORRESPONDENCE**

- SDE – Monthly Permit Report 12/1/03 – 12/31/03
- SDE – Plan Reviews for Heimbach Preliminary, Vozniak Preliminary/Final, Kijek Preliminary, Crable Preliminary #3 and Salata Preliminary #2
- DEP – Pottstown Landfill Radiation Protection Action Plan approval
- Robert Brant – Conflict Council
- Berks Cty. Emergency Management – Training cancelled and rescheduled
- DEP – Douglass Village Planning Module
- PSATS – News Bulletin
- Salata Land Development Plan – Extension of time granted until 5/16/04 – A motion was made by Miss Trivellini, seconded by Mr. Yergey, to accept the extension of time for the Salata plan until 5/16/04. All in favor.
- Joe McGrory – Correspondence from Bergeman Law Office
- PA DOT – At-Grade Railroad Crossings
- Pottstown Borough – Environmental Advisory Board
- Workshops – MPC Made Easy
- PA DOT – Douglass Village HOP
- Dept. of Labor – Decision Rendered
- DEP – Log School & Joyland Pavilion Planning Modules
- Berks Cty. Conservation Dist. – AEC Joyland Pavilion & Log Cabin School
- West End Fire Co. – FYI
- Melissa Emes – Complaint
- Berks County Conservancy – Inspection planned for Levengood Rd. property
- PSATS – State Wide Building Code
- Waste Mngmt. – 2003 recycled materials report
- EMC Insurance – Newstell Marable
- Anthony Sherr – Newstell Marable
- Berks Cty. Conservation District – Trap Rock Business Ctr.
- Berks Cty. Planning Comm. – MS4's Annual Report Information
- Rick Santorum – Copy of letter from Andrew Pierson re: sale of Levengood Rd. property
- DEP – Pottstown Landfill Closure Planning Committee & Public Hearing Comment & Response Document
- PA DOT – Application to PUC to install new warning devices at RR crossing and Greshville Rd.
- Berks Cty. Conservation District – Vozniak Sub. Lot #2 review
- Berks Cty. – Back to Prosperity

February 3, 2004 – Page 2 of 4

## **REPORTS**

### **POLICE – Sgt. Dotterer**

During the month of January we had 61 calls with 16 incidents. We patrolled 3,153 miles and used 258.3 gallons of fuel.

### **SOLICITOR – Joseph McGrory**

We will have a draft of an ordinance for acquisition of open space for our next meeting.

Lupicckino – We have no transcript yet from the first hearing. This needs to be discussed in executive session. A discussion followed on whether the Board wants the Solicitor to push this issue. He would like to ask Mr. Lupicckino's attorney to continue the meeting and come to the staff meeting. Miss Trivellini said she would contact Tom Unger and get more information on this issue and get back to Mr. McGrory.

Dunning Preliminary Plan – No one is here tonight for this plan. Mr. Yergey reported that the developer is putting in a lot of fill and causing water to run onto the neighbor's property. We need to look into this further before approving this plan.

Vozniak Preliminary/Final Plan – Keith Endy of Aston Surveyors is here representing the developer. We have Resolution 2004-8 prepared to adopt for plan approval. A motion was made by Miss Trivellini, seconded by Mrs. Pulcher, to grant a waiver to Section 402(C)(6) and 512(A)(1) of the SALDO. All in favor. A motion was made by Mrs. Pulcher, seconded by Miss Trivellini, to adopt Resolution 2004-8 granting Preliminary/Final approval to the Vozniak Subdivision Plan. All in favor.

### **ENGINEER – Bruce Heilman**

**SEO Activity** from 1/5 to 1/28/04 – See report.

**Zoning Officer Activity** from 1/5 to 1/31/04 – See report.

**Engineering Activity** – See report

Dunning Planning Modules – Everything is in order. A motion was made by Mr. Yergey, seconded by Mrs. Pulcher, to authorize the Secretary to sign the Transmittal Letter. All in favor. A motion was made by Mr. Yergey, seconded by Mrs. Pulcher, to approve the Dunning Planning Modules and authorize the Chairman to sign the modules. All in favor.

Log Cabin School Preliminary Plan – All issues have been resolved. They can go to Preliminary/Final for our next meeting.

NPDES – The Board needs to approve a plan to send out a mailing in March to the urban areas. The mailing would have to go out by June but should go out by 3/9/04 if possible.

**PLANNING COMMISSION** – We have their 1/20/04 minutes. Mr. Bonkoski is here to address the plan known as "New Horizons Subdivision". He also complained about SDE's fees. A discussion followed on this plan and the problems with it.

**ROADS** – See reports for December and January

**FRITZ CEMETERY** – Betty Burdan is checking on grants. Mrs. Pulcher reported that she found DCED money available. An application will have to be sent in and she asked for a copy of the original application that went to Community Development for reference.

**PARK & RECREATION** – The Board scheduled a meeting with Urban Research Development Co. on Saturday 2/7/04 at 10:30 AM to go over the master plan.

### **TREASURER – Eileen Pinder**

With the change in our meeting schedule, the treasurer's report is going to be a month behind. As of 12/31/03 the balances were:

General Fund	\$ 134,880.90
State Fund	11,991.04
Capital Reserve Fund	50,623.16
Police Projects Fund	12,449.53
Sewer Fund	<u>972,397.88</u>
Total	\$1,182,342.51

February 3, 2004 – Page 3 of 4

**AUDITORS** – We have minutes from their 1/6/04 reorganization meeting.

### **OLD BUSINESS**

Comcast – No response yet.

Generator – Nothing yet.

Telvil – The information was sent to Conflict Council and he will be talking to Tom Unger.

George Rigby – Mr. McGrory will follow up on this.

Reading Materials – Scott Drumbore reported that the HOP for the sewer has been issued. They are posting bond. Since Douglass Township is the applicant for the HOP, Douglass must also be on the bond and needs to sign it. Mr. McGrory responded that the Township is not part of the bond to Penn DOT. He has no problem with a letter to Penn DOT that Reading Materials is posting a bond with the Township for the sewer. Scott will get back to Penn DOT and will talk to Tom Unger regarding a letter.

### **NEW BUSINESS**

Bonkoski – The Secretary asked how to handle this situation. The Solicitor recommended that a letter be sent stating that he must pay the outstanding balance.

Reverend Eshleman – Mountain View Chapel has held picnics before. It's just that they are now up to 200 people and the Township requires Board approval for this number. A motion was made by Miss Trivellini, seconded by Mr. Yergey, to grant approval for the Mountain View Chapel picnic. All in favor.

Mary K. Heimbach – Uncollected tax report – A copy was given to each Board Member.

Contract for Professional Services – This is a contract to be signed by developers when they present a plan for review. The Board had a chance to review it and approved using it when plans come in.

Joseph McGrory Fee Arrangement – The Board reviewed the proposal and a motion was made by Mrs. Pulcher, seconded by Miss Trivellini, to authorize the Chairman to sign the proposal. All in favor.

Equipment Operators Workshop – We have a request for the road crew and Mr. Yergey to attend. There is no charge. The Board approved.

Almond Pest Control – We have a proposal for four services per year at \$62.50 per service. A motion was made by Mr. Yergey, seconded by Mrs. Pulcher, to approve the proposal from Almond Pest Control for pest control for the building at \$62.50 per service on a quarterly basis. All in favor.

Conrad Siegel – We have a recommendation for amendments to our non-uniform pension plan. Mr. McGrory recommended that we have the Actuary send us a draft ordinance for his review.

YMCA – We have their 2004 Recreation Program proposal. This was given to the Rec. Board for their review at their meeting last night. A motion was made by Miss Trivellini, seconded by Mrs. Pulcher, to approve the YMCA's 2004 proposal. All in favor.

Personnel Policy – An executive session was held before tonight's meeting on this subject. The Board feels that it would be a good idea for our non-uniform, non-office personnel to have a physical each year. A motion was made by Miss Trivellini, seconded by Mrs. Pulcher, to change the personnel policy requiring all non-uniform, non-office personnel to have an annual physical. All in favor.

Rick Santorum Letter – Mr. Yergey stated his feelings on this subject. He is not happy with the statements made. His facts are wrong. Mrs. Pulcher will draft a letter to Mr. Santorum thanking him for his letter. We appreciate his bringing Mr. Pierson's feelings to our attention.

Rafferty – A grant workshop is being held in Pottstown and Warren Lloyd would like to attend. This is fine with the Board.

### **DISBURSEMENTS**

A motion was made by Mr. Yergey, seconded by Miss Trivellini, to pay all bills as presented. All in favor.

General Fund	\$62,997.56
Sewer Fund	11,046.32
State Fund	2,668.93
Payroll	<u>18,056.30</u>
Total	\$94,769.11

February 3, 2004 – Page 4 of 4

**PUBLIC PARTICIPATION**

*Joe Cioa* asked Mr. McGrory if he has looked into acquiring development rights. How do you determine the amount? Mr. McGrory replied that we are working on an ordinance for March. The amount is determined by appraisal. We understand that the County is paying \$2000/acre.

*Dave Howerter* reported that the amount depends where in the County the land is located as to how much they pay. Dave then asked if the Township wants him to farm the Township's ground again this year. A motion was made by Miss Trivellini, seconded by Mrs. Pulcher, to authorize Dave Howerter to farm the Levensgood Road property for the year 2004. All in favor.

*Warren Lloyd* asked if a copy of the appeal from H&K is available since he was a party to the hearing. Miss Trivellini has a copy and she will get a copy for him.

**ADJOURNMENT**

With no further business to come before the Board, a motion was made by Mr. Yergey, seconded by Miss Trivellini, to adjourn the meeting at 10:40 PM. All in favor.

Respectfully submitted, .



Eileen Pinder, Rec. Sec.