

**Douglass Township – Berks County
Board of Supervisors
Reorganization Meeting
January 4, 2016**

CALL TO ORDER

The January 4, 2016 Re-Organization meeting of the Douglass Township, Berks County Board of Supervisors, held at the Douglass Township Municipal Building, was called to Order at 7:00 PM by Doug Rhoads. Present were Supervisors Doug Rhoads and Grant Yergey. Supervisor Rosemarie Bauman was absent. Also in attendance were Toni Hemerka, Township Manager; Bernadette Kearney, Township Solicitor; Thomas Unger, Township Engineer and Police Chief John Dzurek.

ELECTION OF OFFICERS

The meeting was turned over to Solicitor Bernadette Kearney who opened the floor for nominations for Chairperson.

A motion was made by Grant Yergey, seconded by Doug Rhoads, to nominate Doug Rhoads as Chairperson. The motion carried unanimously, Rosemarie Bauman was absent.

There being no further nominations, Mr. Rhoads was appointed as Chairperson.

A nomination was made by Doug Rhoads, seconded by Grant Yergey to nominate Grant Yergey as Vice Chairperson. The motion carried unanimously, Rosemarie Bauman was absent.

There being no further nominations, Mr. Yergey was appointed as Vice Chairperson.

At this time the meeting was turned over to Mr. Rhoads.

APPOINTMENTS FOR 2016

A motion was made by Doug Rhoads, seconded by Grant Yergey to adopt Resolution 2016-01 defining the salary for Township Manager Toni Hemerka for 2016 to reflect a 3% increase. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to appoint Roseann Garman as Township Treasurer and Assistant Secretary, to appoint the current road crew with a salary increase of 3% to Harold Wagner, Kevin Albiser and Patrick McDevitt, and all other benefits per the personnel policy; to appoint the current Police Officers and to increase their salaries 3% per the Collective Bargaining Agreement dated November 10, 2014. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to appoint Kenneth Norton, Randall Richter and Justin Sailer as part time as needed winter maintenance employees at the rate of \$15.00 per hour. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to authorize closing the Township office to observe the following holidays for 2016: New Year's Day, Good Friday,

Memorial Day, Independence Day, Labor Day, Thanksgiving Day and the day after, Christmas Eve Day and Christmas Day. The motion carried unanimously, Rosemarie Bauman was absent. A motion was made by Doug Rhoads, seconded by Grant Yergey Appoint the firm of Hamburg, Rubin, Mullin, Maxwell and Lupin as Township Solicitor for 2016 at the rate of \$175 per. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey Appoint Robert Brandt, Esq. as the Township Conflict Counsel for 2016 at the rate of \$175 per hour. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to appoint Systems Design Engineering as the Township Engineer for 2016 reflecting a 2% increase per the presented Schedule of Professional Service Rates dated December 11, 2015, and to appoint Systems Design Engineering as Zoning Officer and Code Enforcement Officer for 2016 in accordance with the fee schedule dated December 14, 2015. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to appoint the Township Manager as Assistant Zoning Officer for 2016. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant to appoint the following as Sewage Enforcement Officers for 2016: Primary, Scott McCaffrey and Alternates, Carl Wolfe, Jr., Michael Pohronezny, Jr., Thomas Unger, Keith Showalter and Mark Kitzmiller in accordance with the fee schedule dated December 14, 2015. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to adopt Resolution 2016-3, amending the Township Fee Schedule for 2016. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to appoint Toni Hemerka as Planning Commission Recording Secretary for 2016 and to appoint Kenneth Kirch, Jerry Silberman and Patricia Follweiler to four year terms on the Planning Commission to expire December 31, 2019. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to appoint Peter Dannecker as Vacancy Board Chairman for 2016. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to re-appoint David Babb to a five year term on the Zoning Hearing Board to expire December 31, 2020. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to set the hourly rate for the Zoning Hearing Board Solicitor at \$155.00. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to reappoint Peter Dannecker, Lawrence Martin, Richard Zuber, Eileen Gilbert and Sally Stetler to the Park and Recreation Committee for 2016. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to appoint Gunnar Scott, Donald Grim, David Howerter, Warren Lloyd and Doug Rhoads to the Agricultural Security Advisory Committee for 2016. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to re-appoint Robert Calahan to a three year term on the Property Maintenance Appeals Board, expiring December 31, 2018. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to re-appoint Arthur Miller to a one year term, expiring December 31, 2016, as an alternate to the Property Maintenance Appeals Board. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to appoint Berkheimer and Company as the Delinquent Per Capita Tax Collector for the Township for 2016. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to appoint John Dzurek as the Township representative to the Berks County Communications Center for 2016. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to appoint David Babb as a member of the Boyertown Area Fire and Rescue Board representing Douglass Township for 2016. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to adopt Resolution 2016-02 appointing National Penn Bank and Pennsylvania Local Government Investment Trust (PLIGIT) as depositories for Township funds for 2016. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey authorizing the Board of Supervisors and the Township Manager as signatories for all Township bank accounts and investments for 2016. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to appoint David Shainline and Richard Ford as Co-Fire Marshalls for the Township for 2016. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to set the rate for reimbursement for use of personal vehicle on Township business at the current IRS rate per mile for 2016. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to appoint Toni Hemerka as the Chief Administrative Officer for the Police Pension Plan and the Non-Uniformed Pension Plan for the year 2016. The motion carried unanimously, Rosemarie Bauman was absent.

A motion was made by Doug Rhoads, seconded by Grant Yergey to waive the member contribution to the Police Pension Fund and the Non-Uniformed employees Pension fund for 2016. The motion carried unanimously, Rosemarie Bauman was absent.

ADJOURNMENT

A motion was made by Doug Rhoads, seconded by Grant Yergey to adjourn the reorganization meeting at 7:09 PM. The motion carried unanimously, Rosemarie Bauman was absent.

Doug Rhoads, Chairperson

Toni L. Hemerka, Township Manager